

Québec/United States University Grant Program

Conference and Guest Speaker Program

This grant is aimed at encouraging the organization of conferences on themes related to Québec and/or its relations with the United States, or the welcoming of an expert on Québec within the framework of a university course or a conference. The goal is to heighten the awareness of the academic community, students or the general public of topical issues involving Québec and the United States.

Eligibility

This section of the program is intended for accredited U.S. four-year colleges and universities, research institutes and other research institutions that organize conferences that promote better understanding of contemporary world issues.

Conditions

Up to a maximum of US\$15,000 is granted to defray expenses incurred for a conference (from welcoming a Québec expert to organization of the entire conference).

The amount must be used exclusively to defray expenses incurred for the proposed conference, travel for guest speakers, honoraria and the eventual costs of publishing the conference proceedings.

Two-thirds of the total amount granted for the organization of a conference will be paid following the issuing of the notice of grant by the ministère des Relations internationales et de la Francophonie (MRIF). The remaining third will be paid upon submission of a final report along with the conference program and, if possible, the published or soon-to-be-published conference proceedings. Failure to provide these documents two months after the end the conference may lead to the cancellation of the second payment.

The full amount granted to welcome a Québec expert will be paid following the issuing of the notice of grant by the MRIF.

Requirements

Applicants must:

1. **complete the online [application form](#)** (PDF, 58 Ko) → note pour le Web: verifier le lien
2. send their application, **including all required documents**, to the Québec Government Office in the United States that serves their territory (New York, Boston, Chicago, Los Angeles, Washington, Atlanta et Houston).

The application must include:

- a project abstract (maximum of 250 words);
- a detailed description of the project specifying:
 - the project goals,
 - the project's relevance to the development Québec studies in the United States,
 - the target public,
 - the conference program,
 - the conference date and location,
 - the names and contact information for the guest speakers from Québec,
- the schedule of activities,
- the planned means for distributing the results,
- the partner institutions, if applicable,
- the activities planned to complement the conference, if any;
- a detailed budget describing the anticipated expenditures and sources of funding;
- the applicant's full contact information and curriculum vitae (maximum of five pages) and a list of the main project contributors.

Evaluation

Upon receipt of the application:

- the Québec government office in the United States will send the applicant a notice of receipt;
- the main selection criteria will be as follows: the conference's originality and relevance to Québec and/or its relations with the United States; the goals pursued; the project's impact; support for the project by the home institution; the presence of Québec experts within the project team;
- all applicants will be notified about the results of their applications by the Québec government office, normally within 30 days following the application deadline.